

Minutes of a Community Development Meeting held by the Town Board of the Town of Riverhead at Town Hall, 200 Howell Avenue, Riverhead, New York, on Tuesday, January 20, 2004, at 7:00 p.m.

**Present:**

Philip Cardinale,	Chairman
Edward Densieski,	Member
Barbara Blass,	Member
Rose Sanders,	Member
George Bartunek,	Member

**Also Present:**

Barbara Grattan,	Town Clerk
Dawn Thomas, Esq.,	Town Attorney
Andrea Lohneiss,	Director

Chairman Cardinale called the meeting to order at 8:02 p.m.

Chairman Cardinale: "And convene a meeting of the Town Board members sitting as members of the Community-CDA-- the Community Development Agency. And can you tell us what we've got to consider?"

Resolution #2

Andrea Lohneiss: "All right. Resolution #2 of 2004 authorizes the Clerk to publish and post a public notice to solicit proposals for what's called a Community Development project under the Empire Zone regulations.

It applies to not for profit corporations in the Town of Riverhead who might have projects within the Empire Zone or the soon to be expanded Empire Zone."

Member Densieski: "Question, Andrea. Why are we limited to not for profit? Is there a reason we did that?"

Andrea Lohneiss: "That's the Empire Zone Law regulations (inaudible) are not for profit."

Member Densieski: "Thank you."

Chairman Cardinale: "When I read this earlier, Andrea, it

indicates, and I meant to ask you before the meeting, it indicates that they're going to get tax reductions."

Andrea Lohneiss: "Right. The benefit to not for profit in the Empire Zone- "

Chairman Cardinale: "Yeah, I was going to ask that."

Andrea Lohneiss: "-- is that the incentive is to investors who might want to invest in a designated not for profit project such that they would receive a 25% tax credit against their personal or business income taxes for such a contribution."

Chairman Cardinale: "Wow. Okay. So they get an additional tax advantage for making donations to a particular not for profit- "

Andrea Lohneiss: "They get a New York State business income tax credit."

Chairman Cardinale: "Okay."

Andrea Lohneiss: "In addition to whatever federal charitable contribution credit they might receive."

Chairman Cardinale: "Okay. It's an inducement to the outside entity- "

Andrea Lohneiss: "Right."

Chairman Cardinale: "-- to donate to the not for profit so they can do their- "

Andrea Lohneiss: "To the for profit outside investor, corporation or individual."

Chairman Cardinale: "Understood. Okay. So we are supposed to vote- you are going to offer the resolution and we're going to vote on it."

Andrea Lohneiss: "That's right."

Member Sanders: "I would like to move that."

Member Densieski: "Second."

Chairman Cardinale: "Moved and seconded. We have a vote on Resolution #2 of the CDA."

The Vote: "Bartunek, yes; Sanders, yes; Blass, yes; Densieski, yes; Cardinale, yes. The resolution is adopted."

Andrea Lohneiss: "This notice will be published once in the Long Island Business News. Proposals will be available from the Empire Zone Coordinator, Tracy Stark, and I believe that the deadline for submission is March 15<sup>th</sup>."

Chairman Cardinale: "Thank you. Okay. We are going to close the meeting of the Community Development Agency at 8:06, having opened it at about 8:04."

Meeting adjourned: 8:06 p.m.

*Barbara Lutton*  
Town Clerk

# Adopted

1/20/04

TOWN OF RIVERHEAD  
COMMUNITY DEVELOPMENT AGENCY

Resolution # 2

**AUTHORIZES TOWN CLERK TO POST AND PUBLISH REQUEST FOR  
PROPOSALS FOR TOWN OF RIVERHEAD EMPIRE ZONE COMMUNITY  
DEVELOPMENT PROJECT**

COUNCILWOMAN SANDERS offered the following resolution, was seconded  
by COUNCILMAN DENSIESKI:

**WHEREAS**, the Town of Riverhead/Suffolk County Empire Zone seeks to encourage Community Development Projects that will directly support economic development activities or improve the living and working conditions within the Town of Riverhead zone boundaries; and

**WHEREAS**, the TOR/SC Empire Zone seeks to encourage proposals that can take advantage of the Zone Capital Credits established for the use of the TOR/SC Empire Zone to attract qualifying projects.

**NOW, THEREFORE BE IT HEREBY RESOLVED**, that the Town Clerk be and is hereby authorized to post and publish the attached Request for Proposals in one issue of the Long Island Business News for an Empire Zone Community Development Project; and

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Tracy Stark, Empire Zone Coordinator, Andrea Lohneiss, Director of the Community Development Agency, and Lori Taggart, Chairperson for the Zone Administrative Board

**THE VOTE**

Sanders ☒ Yes ☐ No      Blass ☒ Yes ☐ No  
Densieski ☒ Yes ☐ No      Bartunek ☒ Yes ☐ No  
Cardinale ☒ Yes ☐ No

The Resolution Was ☒ Was Not ☐  
Thereupon Duly Declared Adopted

**REQUEST FOR PROPOSALS**  
**TOWN OF RIVERHEAD**  
**EMPIRE ZONE**

The Town of Riverhead Empire Zone Administrative Board invites Not-for-profit organizations to propose a *Community Development Project* that will directly support economic development activities and/or improve the living and working conditions in the Town of Riverhead/Suffolk County Empire Zone. The proposed project must be undertaken within the boundaries of the zone in the township of Riverhead, however the administering organization itself does not need to be located in the zone.

Qualifying projects will be able to offer tax credits to attract donations for their projects. Tax credits up to \$100,000 per donor, either personal income taxes or corporate taxes, will reduce the State tax liability by an amount equal to 25% of the cash donation (\$400,000 maximum donation) to the approved projects. Not-for-Profit organization proposals must be submitted to and approved by the Town of Riverhead/Suffolk County Empire Zone Administrative Board.

With this tax incentive made available through the New York State Empire Zones Program, the Town of Riverhead Empire Zone Administrative Board seeks to support community development projects that perpetuate economic growth and improve the quality of life in the zone. For qualification criteria of projects, description of the approval process and a copy of the Application for Determination of Eligibility, please contact TOR/SC Empire Zone Office at 200 Howell Avenue, Riverhead, NY 11901.

The first round deadline for proposals is **March 15, 2004**. Any proposals received after the deadline will not be considered for this round, but may be considered at a later date. For further information, contact Ms. Tracy Stark, Empire Zone Coordinator at (631) 208-0570, email [edz@riverheadli.com](mailto:edz@riverheadli.com).